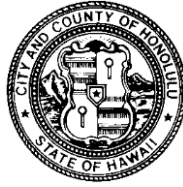


Parcel ID (Tax Map Key No.)



REAL PROPERTY ASSESSMENT DIVISION
DEPARTMENT OF BUDGET
AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
www.realpropertyhonolulu.com
(808) 768-3799

Enter 12-digit Parcel ID

**ANNUAL CERTIFICATION
AFFORDABLE RENTAL HOUSING PROJECT (“Project”)
(Chapter 42, Affordable Rental Housing, Revised Ordinances of Honolulu 1990, as amended)**

Project Name	Mailing Address for this document
Site Address	
Building Permit Issue Date	Building Permit Issuance Number

All owners, in fee simple, of the parcel of land upon which an Affordable Rental Housing Project (“Project”) is constructed must sign this form. If a person executing this Form BFS-RP-P-67C *Annual Certification Affordable Rental Housing Project* is an authorized representative of an owner in fee simple, said owner must execute and attach to this claim for exemption a letter of authorization identifying the representative by name who is authorized to execute this claim for exemption on his/her/its behalf. Please use additional forms if there is more than one signee/owner in fee simple.

Pursuant to Section 42-1.1, Revised Ordinances of Honolulu 1990, as amended (ROH):

1. I/We, the undersigned, certify under penalty of perjury that:

(a) I am the owner in fee simple/one of the owners in fee simple of the parcel of land upon which the Project (land and improvements) above-named is situated.

(b) The Project meets the definition of “affordable rental housing project” and is in conformity with the executed declaration of restrictive covenants required by Chapter 42, ROH.

(c) At least 80% of the total units in the Project are affordable rental housing units and no more than 20% of the total units in the affordable rental housing are occupied by the property owners or individuals who are related by blood, marriage, or adoption to the property owners.

2. I/We, the undersigned, acknowledge that:

I am required to annually file this certification by September 30th, with the director of the Department of Budget and Fiscal Services (BFS). I must file for a duration of at least 15 years, either upon issuance of the certificate of occupancy/completion, or within three years from the issuance of the permit for the Project, whichever occurs first.

Signature (Owner in Fee Simple/Authorized Representative) _____ Print Name _____ Date _____

FOR OFFICIAL USE ONLY		
For Tax Year _____	Received By _____	Received Date (post office cancellation mark) _____
Building Permit Issuance Date: _____	Building Permit Issuance Number: _____	
All Owners in Fee Simple signed? <input type="checkbox"/> Y <input type="checkbox"/> N	Letter authorizing rep. of Owner in Fee Simple? <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Not Applicable	
Required Documents: <input type="checkbox"/> Other supporting documents if required: _____		

Contact the Department of Planning and Permitting for Information regarding Chapter 42, ROH provisions.

Department of Planning and Permitting
650 S. King Street
Honolulu, HI 96813
(808) 768-6743

This form is available at the Real Property Assessment Division (“RPAD”) and the City and County of Honolulu’s website at www.realpropertyhonolulu.com. This document cannot be filed by facsimile transmission or via email. Deliver in person or by mail to RPAD. For a receipted copy, submit with a self-address stamped envelope.

Real Property Assessment Division
842 Bethel Street, Basement
Honolulu, HI 96813

Real Property Assessment Division
1000 Uluohia Street #206
Kapolei, HI 96707

Disclaimer: RPAD provides general information regarding real property tax assessments. RPAD does not give legal or other professional advice, and persons with specific inquiries regarding ownership, real property tax law and the appraisal process are urged to consult with an attorney or appropriate professional.