



## CERTIFICATION

(Please read carefully before signing)

I certify that I am the above-named Claimant or Authorized Representative submitting this Notice in accordance with ROH §§ 8-10.3 and 8-10.4, and that the foregoing is true and correct to the best of my knowledge, and that any misstatement of facts will be grounds for disqualification. I understand the failure to file this Notice may be grounds for disallowance of the exemption. I also understand if I cease to qualify for such exemption, I must report this change in facts or status to the assessor within 30 days.

ROH § 8-10.3(a)(2): Failure to comply with any of the requirements stipulated within paragraphs (G), (H), and (I) will result in the disallowance of the home exemption and will subject the taxpayer to rollback taxes, interest and penalties as set forth in ROH §§ 8-10.1(d) and (e) for the period of time the home exemption is continued.

Check the appropriate box:

- HOME RENOVATION** - I intend to reoccupy the home before the expiration of two (2) years after the renovation start date. I understand that I need to submit a dated Certificate of Occupancy, Notice of Completion, or Closed Permit upon completion of work.
  
- SABBATICAL OR TEMPORARY WORK ASSIGNMENT** – I intend to reoccupy the home within 24 months after the sabbatical or temporary work assignment begins.
  
- FIRE DAMAGE** – The damage or destruction of the home is not the result of the owner or tenant intentionally, knowingly, or recklessly setting fire to the home. I intend to reoccupy the home within 24 months after the date of the fire.

I understand that *before the expiration of two (2) years or 24 months and before I reoccupy the home*, I must notify the Real Property Assessment Division of my reoccupation by filing the “Change in Status Notice of Home Reoccupation” form.

\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Print Claimant Name

\_\_\_\_\_  
Date

*(Each Home Exemption Claimant should file a separate form.)*

HAND-DELIVER or MAIL (post office cancellation mark) this completed application with all supporting documents to:

**REAL PROPERTY ASSESSMENT DIVISION**

842 Bethel Street, Basement

Honolulu, HI 96813

Phone: (808) 768-3799

or

**REAL PROPERTY ASSESSMENT DIVISION**

1000 Uluohia Street, #206

Kapolei, HI 96707

[www.realpropertyhonolulu.com](http://www.realpropertyhonolulu.com)

### FOR OFFICIAL USE ONLY

Received by: \_\_\_\_\_ Tenancy #: \_\_\_\_\_ Building Exemption %: \_\_\_\_\_ Building #: \_\_\_\_\_ Land Exemption %: \_\_\_\_\_

Date Received (post office cancellation mark): \_\_\_\_\_ Employer Documents:  Attached  Not Attached

Evidence of Fire Documents:  Attached  Not Attached

Tax Year: \_\_\_\_\_ Authorization Documents:  Attached  Not Attached